



ST. DOMINIC CATHOLIC SECONDARY SCHOOL CHROMEBOOK PROJECT

July

Dear Parent(s)/Guardian(s):

Our school has purchased a number of Chromebooks, it is our hopes that all students will have access & utilize these devices starting in September. A Chromebook is a web-based computer running Google Chrome OS as its operating system. These devices are designed to be used while connected to the internet and support applications that reside on the Web, rather than traditional applications that reside on the machine itself.

Our Grade 9 students will begin using *Google Apps for Education (GAFE)*, which will give them access to their work from school, home and anywhere there is an internet connection. Other advantages of using these tools will be:

- providing teachers and students with access to a paperless environment and online storage
- extending a learning environment to the home which will increase productivity and engagement of learners (make student-centred learning a priority)
- allowing students to work collaboratively in real time and to engage in peer-editing, which will increase creativity, critical thinking and communication
- allowing students to publish their work for a bigger audience and build an electronic portfolio

Google Apps for Education include:

- Google Docs - an office suite of applications for document creation
- Google Groups - a forum for threaded discussions
- Google Sites - an application for web site design
- Google Calendar - an electronic agenda
- Google Mail - an application for email communication

Each student will be given his or her own login account with the chromebook that can be accessed by going to <http://smcstudents.ca>. This login account will be with them throughout their secondary years as long as they are enrolled in a SMCDSB school.

SMCDSB has provided these tools for St. Dominic Catholic Secondary School's students, and with the necessary security enhancements to minimize spam and unwanted messages from external sources. Also, Google has guaranteed all apps will be free of commercial advertising.

Please find enclosed, the **Student/Parent Chromebook Agreement of Acceptable Use**, which is required to be completed and returned to the office at your earliest convenience, prior to any student receiving a chromebook. By signing the agreement, it is understood that you have reviewed and are in compliance with understanding the 'Chromebook Handbook' in the 'For Students' folder at our school webpage <http://dom.schools.smcdsb.on.ca/>

Sincerely,

A handwritten signature in blue ink, appearing to read "K. Strong", written over a horizontal line.

Mr. K. Strong
Principal

ST. DOMINIC CATHOLIC SECONDARY SCHOOL
CHROMEBOOK Project

PARENT/STUDENT CHROMEBOOK AGREEMENT OF ACCEPTABLE USE

1. **Educational Use** - These accounts are for educational use only. They will be used to support school projects and research that reflect the goals and objectives set out by the teacher and the school. Students are not to make use of their accounts for personal, recreational, social, political, or commercial activities that are not school or curriculum related.
2. **Privacy and Security** - Each participating student is given their own individual account that is password protected. Students are not permitted to share accounts or gain unauthorized access to another account at any time. Students will not attempt to harm or destroy data of another user. **Be aware that teachers and school administrators have the capability and the right to monitor any and all messages posted in the system.** Students are responsible for messages sent via their account. Students are asked to refrain from posting personal contact information such as home/email addresses, phone numbers, for themselves and others on the system.
3. **Communication** - When communicating on the system, it is important that the students conduct themselves in a respectful, professional and constructive manner. Students will not use the system to post any obscene, discriminatory or offensive material. Postings that are abusive, use inappropriate language, are harassing or can be deemed bullying, will not be tolerated in accordance with the school's Student Code of Conduct and the Ministry's Safe Schools Act.
4. **Violations** - Students are being given the privilege of access to this system. Violations or inappropriate use could result in a cancellation of those privileges as well as disciplinary action from the school administration and/or the police. The system administrator(s) may close an account at any time when deemed necessary.

Students must immediately report any threatening, obscene, or harassing messages to school staff.

I have read the above information, and agree to the terms and conditions mentioned.

Print Student Name: _____ Grade: 9 /10 / 11 / 12 (Circle)

Student Signature: _____ Date _____

Parent/Guardian Signature _____ Date _____

Chromebook Identification: _____ Date issued _____

Kindly return this form to the main office, along with your Student Fee. Thank you